



Attention Emeryville Employers

We would like to make you aware that there are **other requirements** your company is subject to in addition to posting your City of Emeryville poster (Minimum Wage and Paid Sick Leave) in a conspicuous location.

- All employers are also required by law to post state and federal labor law posters, and Poster Compliance Center publishes state and federal posters in multiple formats. If you need these posters, please go to **www.postercompliance.com/labor-law-posters/california/** to order, or call us at 800-322-3636.
- In addition, at the time of hire, all employers must also provide written notice of the minimum wage and sick leave rules to all current and new employees, as well as the employer's name, address, and phone number.

For further information about the written notification requirement, contact the City of Emeryville at **<http://www.ci.emeryville.ca.us/1024/Minimum-Wage-Ordinance>** or call 510-596-4351.

Depending on a company's industry, type of commerce, sector, location, or workforce, additional specialized notices may be required by federal, state, or local governments or agencies. Examples could include notices for federal contractors, notices that must be posted for the public or job applicants (in addition to those posted for employees), a labor law notice required in another language for employees who do not speak English, public sector notices, signage that must be posted at a specific location in your business such as the entrance, or a notice that can only be obtained through an insurance company.